Conference Registration Process - Manual

Please use computer to register, the system does not function on mobile portal.

Each registration will be for one conference ticket, if multiple tickets are required, please go back to payment page and make new purchases.

1. Go to the registration page <u>https://www.cstt.org.cn/Yhome/Discuss/index.html</u> Click on "Register Now" button to start conference registration process

Registration

Registration in Advance (Before April 15, 2025)

You can register and pay online in advance, and the organizing committee will confirm the successful registration after receiving the payment. With the payment confirmation page, participants can pick up a visitor badge at the exhibition venue.

On-site Registration

On-site registration will be set up at the on-site registration office. Those who are interested in participating in this seminar can also fill in the registration form at the site and replace the certificate after payment.

* Registration fee: Non-member RMB 1500/person; CSTT member: RMB 1200/person; College Student: RMB 800/person;

Remark: Board and lodging expenses are at your own expense.

* The registration fee includes conference materials, attendance certificates, conference journals, etc. (admission tickets for the awards dinner must be purchased separately, price: RMB 500/person).

Seats are limited, please get registration ASAP.

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2. Click on "Register" to create an account



3. Fill in information on this page, all fields are required. Enter email to obtain the confirmation code via email, then click "Create Account". If error message occurs: User name already exist, please create another username and continue. **Register**

	User name can only be underlined by alphan		
	More than 6 digit password		
Confirm Password	More than 6 digit password		
Company	Company		
	Contact		
	Phone		
	E-mail		
	Enter confirmation code Obtain		
Role	Role		
	Create Account		

Sign in

4. The successful registration will result in this page, pleas click the "ok" button to continue.



5. Fill in information on this page and click "determine" to continue. All fields are required.

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	※气
Product	english 🗸
Company name	company
Contacts	z
Duties	
Department	
Zip code	
	北京市 🖌
Address	
fax1	
fax2	
E-mail1	
E-mail2	
Remarks	
	determine

6. The successful registration will result in this page, pleas click the "ok" button to continue.



7. Click on "Invoice/Express Management" on top of the page. This page is for invoice information. Fill in information on this page and click "submit" to continue. All fields are required.

User data modification	Invoice/Express Management		
	We will provide you v information:	vith the invoice, please provide	
	Corporate name:		
	Corporate address:		
	Corporate Phone:		
	Description:	ITTC Registration fee / ITTC Exhibition Space	
	We will send you the information:	invoice (PDF) by mail, please provide	
	Contacts:		
	E-mail:		
		submit	

8. The successful registration will result in this page, pleas click the "ok" button to continue.



9. Come back to the login page: <u>https://www.cstt.org.cn/Yhome/Discuss/index.html</u> Click "register" to make the purchase, which action will lead to the purchase page, click on "pay" to place the order.

展会名称	ت	展会时间	数量	总计
test	test 2025		1	0.01\$
公司 *				
邮箱 *				
电话 *				
备注		<i>i</i>		

总计: 0.01\$ _{确认支付}

10. This page will list payment options, that can be done in debit or credit card or paypal.



11. After completing of purchase, this confirmation page and a confirmation email will be sent to the registered email. To register to more tickets, return to <u>https://www.cstt.org.cn/Yhome/Discuss/index.html</u> and make more purchases

上海科熙文化交流有限公司

✔ You paid \$ xxx USD to 上海科熙文化交流有限公司

Details

Paid with card info

\$IXXX USD

This transaction will appear on your statement as PAYPAL *KEXIWEN 3SW4

Purchase details

Receipt number: number will be listed here We'll send confirmation to: your email

Merchant details 上海科熙文化交流有限公司

Return to Merchant